

At a Meeting of the **AUDIT COMMITTEE** held in the Council Chamber, Council Offices, Kilworthy Park, Drake Road, **TAVISTOCK** on **TUESDAY** the 10<sup>th</sup> day of **January 2017** at **2.00 pm**

**Present:** Cllr M Davies (Chairman)

Cllr B Stephens  
Cllr J Moody

Cllr N Jory  
Cllr L Watts

**Officers in attendance:** Group Manager: Support Services and Customer First  
Finance Community of Practice Lead (S151 Officer)  
Support Services Specialist Manager  
Case Manager, Strategy & Commissioning  
Devon Internal Audit Partnership Manager  
KPMG Representative

**Also in attendance:** Cllr C Edmonds (lead Hub Committee Member)

**\*AC 21 APOLOGIES FOR ABSENCE**

No Apologies were received.

**\*AC 22 CONFIRMATION OF MINUTES**

The Minutes of the Meeting held on 27 September 2016 were confirmed and signed by the Chairman as a correct record.

**\*AC 23 LOCAL AUTHORITY CONTROLLED COMPANY RISK AND GOVERNANCE**

The Support Services Specialist Manager and the Finance Community of Practice Lead took Members through the report.

In response to Member questions it was confirmed that the proposal was for the Board composition to be in the range of 7 – 9 Members, with both Councils having equal shares and equal voting rights. It was also confirmed that Unison had been consulted and kept up to date on the project. The KPMG representative stated that he felt the Councils were undertaking the necessary preparatory work in order to aid decision making and they had no concerns in this respect, when asked his view.

It was then:

**RESOLVED**

That the Local Authority Controlled Company Risk and Governance Report be noted.

**\*AC 24 KPMG – ANNUAL AUDIT LETTER AND CLOSURE OF THE AUDIT LETTER**

The KPMG representative took Members through the Audit Letter and, with no questions being asked, it was then:

**RESOLVED**

That the KPMG Annual Audit Letter and Closure of the Audit Letter be noted.

**AC 25**

**APPOINTMENT OF EXTERNAL AUDITORS**

The lead Hub Committee Member introduced the report that sought a recommendation from the Committee to the Council regarding the arrangements for the future appointment of External Auditors.

It was then:

**RESOLVED**

That the Committee **RECOMMEND** to Council that West Devon Borough Council opts into the appointing person arrangements made by Public Sector Audit Appointments (PSAA) for the appointment of external auditors.

**\*AC 26**

**TREASURY MANAGEMENT MID-YEAR UPDATES**

The lead Hub Committee Member took Members through the Mid-Year Update report. The Finance Community of Practice Lead answered some questions on the detail.

It was then:

**RESOLVED**

That the Treasury Management Mid-Year updates report be noted.

**\*AC 27**

**UPDATE ON PROGRESS ON THE 2016/17 INTERNAL AUDIT PLAN**

Members considered a report that presented the 2016/17 Internal Audit Plan.

In discussion, the Committee endorsed the suggestion that a shared West Devon Borough Council / South Hams District Council Internal Audit Plan should be produced next year.

It was then:

**RESOLVED**

That the 2016/17 Internal Audit Plan be noted.

(The Meeting terminated at 2.45 pm)

Dated this

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Chairman